

Aston Renovation Update

THE GEORGE
WASHINGTON
UNIVERSITY
WASHINGTON D.C.

The Aston 1129 New Hampshire Avenue, NW

MEMORANDUM

To: Residents of The Aston
From: The George Washington University
Date: January 4, 2008
Re: Summary of recent correspondence

I am writing to provide you with updated information regarding construction activities in the building and ask for your assistance in accessing your units in order for our contractors to gather information needed to provide utility services to you during the renovation process.

With respect to construction progress/update - abatement work has been completed on the floors 5 thru 10 and is currently taking place on 3 and 4. Other activities that will be taking place in the building include: the installation of the security cameras on each floor (expected to be completed the week of January 14th), removal of the coax cable coverings in the hallways and rooms (completed on floors 7 thru 10 and progressing on lower floors), removal of room carpet and unoccupied floor hallway carpet beginning the week of January 14th and the installation of temporary lighting and heat in common areas.

As discussed, there will be periods during this project requiring temporary outages of building utilities. Sometime next week (January 7-12), the contractor will need to schedule a temporary outage of the gas system which should not exceed four hours. Stoves and heating units will not be operable during this time. This will be scheduled for a day with milder weather and at a time that would have the least impact on your daily routine and falls within the contractor's 7am-4pm work schedule. I propose for this to occur late morning (after 10am) on a day with warmer temperatures (currently, next Monday and Tuesday are predicted to be in the low 60s) and will provide you with an update as soon as a time has been scheduled. The contractor and Ambling will need to access your residences after the new valve is installed to relight the pilot lights on each stove and ensure gas service has been properly restored to each unit.

Beginning 01-07-08, there will be additional GW employees and contractors working in the building. Workers will be identified by either a badge on their hard hats or by their HAZMAT license badge for workers performing the abatement work.

Beginning 01-14-08, one of the elevators will be out of service. Contractors and residents will share the remaining elevator during daytime work hours. One elevator will remain out of service for the duration of the project, scheduled for completion on/about July 31, 2008.

Please use caution when exiting your rooms as there will be work being performed in the hallways and in the units around your residence and therefore, a high level of activity in the hallways/common areas.

Finally, and importantly, in order to provide your units with heating/cooling and other utilities during the renovation process, our project manager and contractor will need to access your unit **next Tuesday (01-8-08), between 7am and 4pm** - for approximately 15 minutes. During this time, we would like to photograph and measure areas within your residence in order to most effectively plan for providing these temporary utilities. If you wish to be present during this walkthrough, please inform me of your availability next Tuesday and we can schedule something.

Thank you for your cooperation and please don't hesitate to contact me should you have any questions.

John Ralls, Senior Advisor for Communications and Outreach, 202-994-3128 or 202-744-8648