

Aston Renovation Update

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The Aston 1129 New Hampshire Avenue, NW

MEMORANDUM

To: Residents of The Aston
From: The George Washington University
Date: December 21, 2007
Re: Additional follow-up on items from the Dec. 10, 2007 meeting

Point of contact

- For security issues, immediately contact GW UPD, 994-6111 – if it is a building concern, UPD will contact John Ralls for further information.
- For questions/concerns regarding the renovation (including debris removal or cleanliness), contact John Ralls, jralls@gwu.edu, desk=202-994-3218; cell=202-744-8648.
- For urgent facility matters (such as heating, lighting), please contact GW's critical care number at 994-0381.

Security

- Work continues to install lobby phone for use by the residents and building lights are being turned on in various vacant apartments throughout the building.
- GW UPD's Crime Prevention Team can meet with residents (either as a group or individually) and a female officer is available at any time to speak with residents – please contact either John Ralls or James Isom (994-4533) to arrange this.
- If residents would like, UPD Officers patrolling building at night can knock on doors to announce their presence, please inform John Ralls if this is an option you would like to pursue.
- Contractors are to use rear door of building for entrance, sign-in/verify their presence, receive identification and hard hat.
- If a non-resident enters the building and is not working on the renovation/registered, GW UPD should be contacted immediately at 994-6111.

Permits/Safety Procedures

- Safe passage will be provided to residents from their unit entrance to front door/common areas.
- Residents should only enter common areas and occupied floors since all other areas are now work areas. additionally, some floors may temporarily be inaccessible via elevator during this renovation.
- All applicable permits have been posted in the lobby area.

Building maintenance

- Both elevators will be swept and wiped down daily and 1st floor elevator lobby to be cleaned daily.
- All signs and containment procedures are to be maintained at all times.
- Workers will use garage as primary entrance and exit point and should not congregate at the front entrance on breaks or before/after each shift.